

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

City Hall – 302 Center Street, New Haven, KY 40051

January 16th, 2020 @ 5:00PM

Members Present: Mayor Tessie Cecil, Mike Morris, Linda Mattingly & Ruth Faulkner

Lois Boley was unable to attend.

Guests & Staff Present: Fred DeWitt, Scottie Metcalf, Denis House, Anthony Morley, Pam Howard, Kyle Williamson, Joanie Corbin and Keith Bartley

The meeting was called to order by Mayor Cecil at 5:00pm. The pledge was recited.

The **Meeting Minutes of December 19th, 2019** were approved with a motion by Linda and a second by Ruth. All voted in favor. Motion carried.

The **Financials and Bills** were approved with a motion by Linda. Ruth seconded the motion. All voted in favor. Motion carried.

New Business

Kyle Williamson (Attorney) introduced himself to the board and presented a memorandum of understanding detailing the services that he is offering to the City. Linda made a motion to hire Kyle Williamson to represent the City at an hourly rate of \$200. Ruth seconded the motion. All voted in favor. Motion carried.

Ruth reported that Lucy Brothers had contacted her about the deteriorating **retaining wall** located in the ditch/creek beside her house at 329 Center Street. Brad Spalding, the engineer for Nelson County was contacted about the issue and came out and investigated the matter. He provided a report to the city, which states that the retaining wall that is cracking is off the right of way of High Street, which means that the wall is on private property. He stated that unless a signed and recorded maintenance agreement with the property owner and the City of New Haven for this retaining wall exists or this area is deeded to New Haven or the Commonwealth of Kentucky, the responsibility for maintenance of any structure off Right of Way would be that of the private land owner.

Administration

Linda stated that she would like to see a study completed on the **cost of cleaning** for bereavement dinners. Consensus of the board is for a report will be provided on June 30, 2020.

Linda also stated that she would like to see a policy in place that would address **complimentary rentals** of Barry Hall and of the Tessie R. Cecil Pavilion. Joanie will prepare a policy for the board to review during the February meeting.

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Joanie informed the board that Melanie Rogers would like to host the **exercise classes** once again in 2020, like she did in 2019. She would like to use Barry Hall for 1.5 hours each night on Monday and Thursday. After a short discussion, the board decided to allow Melanie to use Barry Hall on a 1-month trial basis, to see if the following arrangement works for the City.

\$25 per class and a \$25 weekly cleaning fee (to clean restrooms only)

If after a month, this arrangement is working, then the classes can proceed, but if Barry Hall needs further cleaning, then a new arrangement of a \$75 weekly cleaning fee would have to be charged, rather than a \$25 charge.

Joanie provided a flyer of the Bicentennial Events that will take place in 2020.

Joanie asked the board to consider covering the cost of **500 magnets** that would be given away during the Founder's Day event. The magnet would consist of a listing of all the 2020 events. The quoted price is \$313.50. Linda made a motion to approve the purchase of the magnets as appreciation for the hard work of the Bicentennial Committee. Ruth seconded the motion. All voted in favor. Motion carried.

Police/Fire

Fred DeWitt stated that he still has no update on the **FEMA grant**.

Fred also reported that he still has not heard from Spectrum/Charter about a **digital box** for the fire house. The mayor will call Carla Deaton about this issue.

Linda asked the board to consider doing an in-depth study to see if it would be feasible to **merge New Haven and Rolling Fork Fire Departments**. Fred DeWitt stated that it might be time to consider the merging of the departments. He suggested that two board members attend the Rolling Fork Fire Dept. board meeting on March 9 to discuss the issue. Consensus of the board was to move forward with the study.

Joanie informed the board that KEMI (Worker's Compensation) has contacted the office to see whether or not K.C. Holbert would be able to return to work on **light duty**. The board tabled this issue at this time.

Water & Sewer

The **Kubota tractor cab** has been installed.

There was no **Executive Session** called.

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Street

Joanie reported that a meeting would be held soon for the participants in the **“Adopt a Street” program**. She stated that 12 out of 22 streets had been adopted

Recreation

Tessie reported that she received information on a **grant** opportunity through the **“Land and Water Conservation”**. Joanie will provide the information for the board members to review and come up with some ideas for the February meeting.

Ruth questioned the board on whether there was anything the City could do to force home owners to **clean up their property**. After a short discussion, the consensus was to send out nuisance letters to property owners and ask that proper maintenance is taken on their property.

Historical Preservation/Informational Center/Military/Veterans Center

No report was given.

Ruth made a motion to **adjourn** the meeting. Linda seconded the motion. All voted in favor. Motion carried.

Mayor

City Clerk

