

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

City Hall – 302 Center Street, New Haven, KY 40051

February 21st, 2019 @ 6:00PM

Members Present: Mayor Tessie Cecil, Linda Mattingly, Lois Boley, Karl Lusk & Mike Morris

Guests & Staff Present: K.C. Holbert, Keith Bartley, Fred DeWitt, Lynn Kustes Elmer Cappell, Rick Kustes, Terri Vittitow, Dillion Vittitow, Wayne Johnson, Angela Mattingly and Joanie Corbin

The meeting was called to order by Mayor Cecil at 6:00pm. The pledge was recited.

The **Meeting Minutes of January 30th, 2019** were approved with a motion by Linda and a second by Lois. All voted in favor. All voted in favor. Motion carried.

The **January Financials and December Bills** were approved with a motion by Linda. Karl seconded the motion. All voted in favor. Motion carried.

New Business

Elmer Cappell, a representative of the Kentucky Railway Museum asked the City if they would apply for a permit to close the road from IGA to 5-Star Food Mart for their annual car show on Saturday, October 19th, 2019. He stated that the show participants increase each year and they have outgrown their current location. Karl made a motion for the city to apply for the permit to close the road. Mike seconded the motion. All voted in favor. Motion carried.

Administration

Linda made a motion to appoint Kim Maupin to fill the vacant seat on the **Board of Ethics**. Karl seconded the motion. All voted in favor. Motion carried.

Linda made a motion to enter **executive session per KRS 61.810(1)(b) to discuss possible sale or acquisition of real property**. Karl seconded the motion. All voted in favor. Motion carried.

Linda made a motion to **re-enter regular session**. The motion was second by Lois. All voted in favor. Motion carried.

Karl made a motion obtain a **certified appraisal of the property located at 499 Depot Street**. Lois seconded the motion. All voted in favor. Motion carried.

Linda explained some of the changes made in the **“Employee Handbook”**, such as the addition of the Martin Luther King holiday, the change of vacation hours (employees will now earn 15 days of pay after 7 years, rather than 10 years and maxing out at 20 days at 15 years) and the change of long term leave from 1 year to 6 months. She explained there were others changes made, but they were just

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housekeeping issues. Karl made a motion to accept the changes/revisions made to the "Employee Handbook". Mike seconded the motion. All voted in favor. Motion carried.

Linda read Ordinance 474 Series 2019. Linda made a motion to approve the **Pay Classification Ordinance 474 Series 2019**. Karl seconded the motion. Discussion took place about how to incorporate the firefighter pay into the ordinance. If a solution is found, it will be added to the second reading of the ordinance in March. All voted in favor. Motion carried.

Linda made a motion to purchase each member on the board an **electronic device** in the price range of \$108 to \$179. Karl seconded the motion. All voted in favor. Motion carried.

Police/Fire

Fred reported that the fire department should hear whether or not they received the **FEMA grant** in April.

Lois reported that she has been working with K.C. to form a "**Neighborhood Watch**" in New Haven. Signs will be purchased to promote the new program.

Lois made a motion to assign the extra city **cellphone** to K.C. Linda seconded the motion. All voted in favor. Motion carried.

Water & Sewer

Terri Vittitow attended the meeting to inquire what it would take to get a 4 inch water line installed to his property on **Halisy Wood Loop**. Currently, there is only a 2 inch water line. Karl stated that tapping into the 8 inch line @ Vittitow Cabinet Shop is an option along with doing a road bore on 31E. Mr. Larry Cann, engineer for Terri Vittitow informed Karl that he would give him an expense comparison on the two options discussed, but he hadn't heard from him.

Linda reminded the board that the city currently has an ordinance stating that an extension to the water and/or sewer system stating that the property owner shall incur all costs subject to the extension.

Terri is going to contact Mr. Larry Cann to see if he has come up with an expense comparison. No action was taken at this time.

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Karl made a motion to enter **Executive Session per KRS 61.810(1)(c) to discuss pending litigation**. Linda seconded the motion. All voted in favor. Motion carried.

Linda made a motion to re-enter **regular session**. Mike seconded the motion. All voted in favor. Motion carried.

Tessie reported that the sewer rehab issues were discussed and that a special meeting would be called to proceed.

Linda made a motion to call a **special meeting for Monday, February 25th, 2019** at 11AM at City Hall to discuss the **Sewer Rehab**. Karl seconded the motion. All voted in favor. Motion carried.

Karl reported that he met with representatives for the Abbey of Gethsemani on February 1st, 2019 about the **sewer line extension**. He stated that the best route for the sewer line would be along Hwy 52. The easements for the utilities could be used due to it being a state highway. The Abbey of Gethsemani would incur all costs for this project.

Linda is concerned that we still may not have a legitimate number of gallons that will need to be treated. She asked the guys to check with KY Rural Water to see if they agreed with the figures provided to the city by Mr. Larry Cann (engineer for the Abbey). Linda wants to make sure that our system can handle the amount of sewage that will need to be treated.

Street

No discussion.

Recreation

Linda asked the board to consider hiring a **Park Director** to oversee the pool and recreation leagues for the 2019 season. The director would be hired at a rate of \$10.00 per hour, not to exceed 25 hours per week.

Linda made a motion to include the "Park Director" position description to the handbook and to advertise the position in the KY Standard. Mike seconded the motion. All voted in favor. Motion carried.

A short discussion took place about applying for a **Land & Water Conservation Grant** and the possibility of adding some water/sewer hookups for camping spots. No action was taken.

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Historical Preservation/Informational Center/Military/Veterans Center

No report.

Linda made a motion to **adjourn** the meeting. Lois seconded the motion. All voted in favor. Motion carried.

Mayor

City Clerk