

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

City Hall – 302 Center Street, New Haven, KY 40051

April 18th, 2019 @ 6:00PM

Members Present: Mayor Tessie Cecil, Linda Mattingly, Lois Boley, Karl Lusk & Mike Morris

Guests & Staff Present: Judy Jones, Laura Marcum, John Eipert, Jason Singleton, Dennis George, Wayne Johnson, Keith Bartley, Scottie Metcalf and Joanie Corbin

The meeting was called to order by Mayor Cecil at 5:00pm. The pledge was recited.

The **Meeting Minutes of March 21st, 2019** were approved with a motion by Linda and a second by Lois. All voted in favor. All voted in favor. Motion carried.

The **March Financials and February Bills** were approved with a motion by Linda. Karl seconded the motion. All voted in favor. Motion carried.

New Business

Administration

Judy Jones with Jones & Associates CPA's, PSC presented the **Fiscal Year 18 Audit Report**. She stated that the City was written up for 2 items that were typical for small cities like New Haven. The items are as follows:

- Lack of adequate segregation of duties.
- Not preparing own financial statements.

Judy stated that the city received an unmodified opinion on the audit, which is what you want to receive.

Karl made a motion to **accept the audit report** presented. Linda seconded the motion. All voted in favor. Motion carried.

Linda made a motion to approve the **payment of \$8250 for the preparation of the audit**. Karl seconded the motion. All voted in favor. Motion carried. FYI...the audit price increased by \$2500 due to the extra work required to review and make adjustments to prior year balances. Judy will complete the UFIR for fiscal year 18 and get it to Joanie before the deadline. The price for the preparation of the UFIR will be \$500.

Karl made a motion to approve **Ordinance 473 Series 2019** for the purpose of discussion. Mike seconded the motion. After a short discussion, Karl and Mike withdrew their motions. Karl made a motion to table Ordinance 473 Series 2019. Linda seconded the motion. All voted in favor. Motion carried.

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Mayor Cecil read **Ordinance 475 Series 2019 – To Set Meeting Time**. Linda made a motion to approve the first reading of Ordinance 475 Series 2019. Lois seconded the motion. All voted in favor. Motion carried.

Linda stated that the **TAP Program Grant** was geared toward shovel ready projects. The City is not at that point with the Main Street sidewalk project. The City is unable to meet the deadline to submit the application by May 3rd, 2019. The consensus of the board was to continue to look for funds.

Linda made a motion to enter **executive session per KRS 61.810(1)(b) to discuss possible sale or acquisition of real property**. Lois seconded the motion. All voted in favor. Motion carried.

Linda made a motion to **re-enter regular session**. The motion was seconded by Karl. All voted in favor. Motion carried.

Karl stated that there was no action was taken. The City is still negotiating.

A short discussion took place about properties that are in need of some work within the City limits. Consensus of the Board was to join forces with Nelson County Code Enforcement to **beautify New Haven**.

Linda asked the board to consider doing some **renovations to City Hall**. She stated that no upgrades have been made since the 2004 renovation. After some discussion, Linda made a motion to allocate \$5000 from the General Fund and \$5000 from the Operations & Maintenance Account to fund the renovation. Lois seconded the motion. All voted in favor. Motion carried. The money will be allocated from the current fiscal year budget.

Police/Fire

Lois reported that the **“Neighborhood Watch”** signs are complete and ready to be distributed. Lois also stated that she would like to add a phone line to the City’s cellphone account to be used as an anonymous tip line for the Neighborhood Watch program. The phone would add \$38.89 to the monthly bill. Karl questioned whether or not the City should use the county anonymous tip line. Consensus of the board was for Lois to speak to someone about the county’s tip line and to make the best decision for our program. Linda made a motion for the cellphone to be added pending further investigation by Lois with the county. Karl seconded the motion. All voted in favor. Motion carried.

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Water & Sewer

Karl reported that Larry Cann, the engineer for the Abbey of Gethsemani is completing plans for the proposed **sewer line extension**. More information will be available for the May 2019 board meeting.

Karl stated that the arbitration process for the **sewer line rehab** is moving forward. More information will be provided at the May 2019 board meeting.

Street

Karl said that he had spoken to Greg Matthews with the KY Railway Museum and that they are not opposed to completing the paving on **South 1st Street, south of the RR tracks** but wanted to know when Mago would be in New Haven to complete the City's portion of the paving. Keith said Mago would be here before July 1.

Recreation

Joanie stated that Bruce Nichols was hired for the **park director** position and the six **lifeguards** hired were Caroline Boone, Levi Culver, Josie Hamilton, Taylor Bryan, Demauria Mattingly and Sydney Rust. Three of the lifeguards will be returning from last year, but the other three are new so will have to attend training to receive their certification.

Linda made a motion to **adjourn** the meeting. Lois seconded the motion. All voted in favor. Motion carried.

Mayor

City Clerk

