

## **NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES**

**City Hall – 302 Center Street, New Haven, KY 40051**

**December 20<sup>th</sup>, 2018 @ 6:00PM**

**Members Present:** Mayor Tessie Cecil, Jane Masse, Karl Lusk & Mike Morris –Joseph Mattingly was ill and unable to attend

**Guests & Staff Present:** Lois Boley, K.C. Holbert, Keith Bartley, Fred DeWitt, Dennis George, Scottie Metcalf and Joanie Corbin

The meeting was called to order by Mayor Cecil at 6:00pm. The pledge was recited.

The **Meeting Minutes of November 15<sup>th</sup>, 2018** were approved with a motion by Jane and a second by Karl. All voted in favor. Motion carried.

The **November Financials and October Bills** were approved with a motion by Jane and a second by Mike. Motion carried.

### **New Business**

Tessie informed the board that the **concrete trim around the windows** on City Hall are in need of repair. She had a quote from Teddy Barnes for the repair in the amount of \$1325.00. Jane made a motion to approve the expenditure. Mike seconded the motion. All voted in favor. Motion carried.

Jane stated that she had been talking to Guy Mouser and Jan Johnston about the **concrete project at 308 Center Street**. Guy was forced to cease the concrete installation on the property by the planning and zoning office due to regulations not being followed. Jane would like to see planning and zoning approve the concrete work on the property. She said that an engineer will be looking at the project on Monday to see how this project should be handled.

### **Unfinished Business**

K.C. presented a **logo design for the police cruiser** and a quote of \$300 to the board. Consensus of the board was that the design was acceptable and the work should be completed as soon as possible.

Joanie informed the board that she has sent all information regarding the **AmeriGas Lease** to Amanda Deaton Rogers. An update will be provided in January 2019.

Discussion took place about **Ordinance #473 Series 2018** regarding an amendment to Manufactured Home Subdivision District. Consensus of the board was to have Jan attend the January meeting to discuss the amendment.

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### Reports

#### Mayor

Tessie thanked the board for their hard work during 2018. She also stated that she wanted to keep the line of communication open between City Hall and the residents of New Haven.

#### Police

K.C. reported that it is a possibility that he may need to have surgery on his thumb in the near future.

#### Fire

Fred reported the following:

- The fire department has not heard back about the FEMA grant.
- The annual firefighter's dinner will be moved to March or April in 2019.
- Three (3) firefighters were certified as instructors recently.
- New manuals will need to be purchased for training. This expense will come out of the firefighter's checkings account.

Karl asked the fire chief whether or not the **city's siren** can be set for any time of the day or whether it had to be 6PM. Fred stated that it could be set one time a day at any time. He stated that currently all sirens in Nelson County sound off at 6PM. Short discussion followed. Consensus at this time was to leave the siren at 6PM.

#### Water & Sewer

Karl reported that David Lamb (lead engineer) from Associate Engineering Firm had inspected all the **sewer lines and manholes** in New Haven. Their technicians have taken a video of sections of the sewer line and manholes. David Lamb is currently completing a report on his findings. The City will receive a copy of the report after the bonding company receives it. Karl hopes to have the report by the January meeting.

Karl read a letter from Bro. Aaron from the Abbey of Gethsemani expressing their interest in connecting the Abbey to the City's sanitary sewer system. Karl then read **Resolution 2018-1** that states that the City will participate in general discussions regarding regional wastewater treatment alternatives for the Abbey of Gethsemani. Karl made a motion to approve the resolution. Jane seconded the motion. All voted in favor. Motion carried. Karl will contact Bro. Arron to see when he wants to set up a meeting. Keith and Scottie will be included in the negotiations.

#### Street

No report.

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Jane asked the board to reconsider sending the letter out about the **sidewalk installation on Main Street**. In the November meeting consensus of the board was to not send the letter out due to street commissioner, Joseph Mattingly not wanting to sign it. After a short discussion, Jane made a motion for the board to mail the letter out without the street commissioner's signature. Karl seconded the motion. All voted in favor. Motion carried.

### Recreation

No report.

### Historical Preservation/Informational Center/Military/Veterans Center

Tessie stated that volunteers are still needed for the center. She said that she may close the office in January and February due to the high electric bills during those months.

Tessie also stated that "Toys for Tots" drive was success.

### Community Development

No report.

Jane thanked the board and the residents for the opportunity to serve New Haven. She stated she enjoyed her time with the City and that she would continue to be involved with the community in the future.

Jane made a motion to enter **Executive Session per KRS 61.810(1)(f) to discuss personnel**. Karl seconded the motion. All voted in favor. Motion carried.

Jane made a motion to re-enter **regular session**. Mike seconded the motion. All voted in favor. Motion carried.

Karl made a motion to increase **Scottie's pay** by \$.75 due to him receiving a wastewater certification recently. Jane seconded the motion. All voted in favor. Motion carried.

Keith Bartley, the public works director requested a rate increase also. He stated that he recently received a new certification also. He also brought up the fact that he was told in April of 2017 that a \$1 rate increase would be considered for him during budget time. This increase was never discussed at the budget meeting. Karl made a motion to **increase Keith's pay** by \$.75 an hour. Jane seconded the motion. All voted in favor. Motion carried.

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Jane asked the board members to look at the “Pay Classification” ordinance in the future to see if any changes need to be made.

Jane made a motion to **adjourn** the meeting. Mike seconded the motion. All voted in favor. Motion carried.

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Mayor

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City Clerk