

NEW HAVEN BOARD OF COMMISSIONERS MEETING

City Hall

November 19, 2015 @ 6PM

Present Were: Jeff Rogers, Nicole Pinkston, Mike Morris, Jane Masse, Chris Cecil, Freddy DeWitt, Kenneth Holbert, Guyula Johnson, Kacie Goode-Emerson, Tim Bartley, Keith Bartley, Father Chris Lubecke, Angela Mattingly and Joanie Corbin

The Mayor called the meeting to order. The pledge to the flag was recited.

A motion was made by Chris to approve the **Minutes of October 15, 2015** meeting. The motion was seconded by Mike. All voted in favor.

Old Business

Jane made a motion to purchase a **HOMA Sewer Pump** from KLM Sales & Service for the price of \$11,490.98. Nicole seconded the motion. A letter has been sent to Rural Development asking that the City be allowed to use funds that are in our Depreciation Reserve Account. We hope to hear a response in the next week or two. A copy of the letter is attached.

Jane clarified that **Scottie Metcalf** was hired in for 4 hours a week and he should only work 4 hours a week, unless an emergency occurs.

Jane stated that **Keith Bartley**, a 15 year employee of the City is paid only \$16.22, while Ordinance 453 Series 2015 (Pay Classification) states that the starting pay for an entry level employee in the same position as Keith, starts out at \$17.00. Jane made a motion to increase Keith's pay by \$.78. Mike stated that more information needed to be obtained. Motion died. This item will be discussed in the December meeting.

Jane also reported that per Ordinance 453 Series 2015, **Joanie Corbin** should receive a \$.50 raise at increments of 6 months, 12 months & 18 months. More information will be provided at the December meeting.

Fire Department

Fred informed the board that the Firefighter Dinner will be on Saturday, January 9 and that the tower should be erected in the next couple of months.

Police Department

Nicole reported that she had been looking over police policies and that she had passed her thoughts along to Mike. More information will be provided at the December meeting.

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General Administration

The **October Financials and November Bills** were approved with a motion by Chris and a second by Jane. All voted in favor. Copies are attached.

The **Annual Christmas Dinner** will be held at Sherwood Inn on Thursday, December 17. It will be \$25 per plate.

Chris said that four new participants have signed up to join **Christmas in the Park**. The official lighting will be after Santa visits with the children on Sunday, November 29.

The annual **Christmas Parade** will be on Sunday, November 29 @ 4PM.

Fr. Chris informed the board that he plans to host a city-wide shredding event at St. Catherine Church/Academy in the Spring of 2016. He would like for the city to help advertise the event. Brenco Shredding Company has agreed to provide the truck for free. Father will accept donations, which would be turned over to St. Vincent DePaul in Bardstown. Nicole made a motion to sponsor the event. Jane seconded the motion.

Joanie presented the board with a quote for a **new computer for the office**. The current computer that is used for CNH4, will no longer be compatible with the city's network as of January 1. Nicole made a motion to purchase the computer for \$799.00. Chris seconded the motion.

Nicole asked the board if it would be okay if **New Haven School** used the Big Blue Building on the day of the Christmas Parade to sell chili and hot chocolate, if the weather is bad. Consensus of the board was to allow them to use the building.

Jane reported that the **2015 Haunted House** was amazing. She commended all of the volunteers on a tremendous job. She also stated that she, Nicole and Jerry Ellis had painted the outside walls on the back portion of the building.

Water and Sewer Department

Ashley Willoughby (LTADD) was unable to attend the meeting. No update was given.

Jane asked Tim to make sure that the **sewer line replacement** would not interfere with operation of the train at KRM.

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Tim presented a quote for a new **laptop** that is needed for the **Meter Reading System**. The current laptop is no longer compatible with new programs. Jane made a motion to purchase the laptop for \$649.00. Mike seconded the motion.

Tim informed the board that the city has been fined \$3000 for being **out of compliance with HAA5 & TTHM state level requirements**. A letter has been sent to the Division of Enforcement, asking for permission to use the fine money towards the purchase of an altitude valve. The altitude valve will help with getting our levels back in compliance. A response is expected as early as next week. An update will be provided in December.

Jane addressed the board with research that she obtained on the wages of Public Works Directors in the surrounding communities. She stated that the average rate of pay for central Kentucky is \$24.26. She stated she would like to see Tim receive a \$2 pay increase. After a short discussion and a recommendation from Fred DeWitt, the board decided to do research on the possibility of hiring Tim as a contractor of the city, rather than keeping him as a regular employee. They felt that the city could save some money this way. More information will be presented at the December meeting.

Jane asked the board to form a committee to discuss the job description for the hiring of a full-time employee for the water/sewer department. She stated that it had been approved in July and nothing had happened. Jane made a motion to appoint Mike, Tim and herself to the committee. Chris seconded the motion. An update will be given in December.

Street Department

Chris reported that the **Christmas Banners** were put up today.

Recreation

St. Ann's School made a large donation of **baseball supplies** to the city. A letter of appreciation will be sent to St. Ann's School.

Veterans/Historical Center

Jane thanked Tessie for a job well done with the **Veterans Day Ceremony**. She also reported that the **Veterans Poker Run/Pancake Breakfast/BBQ** lunch had a small turnout, but overall was a great day. She presented a donation of \$200 to Joanie for the Veterans Center. Jane will host the 2nd Poker Run in May of 2016.

Mike made a motion to enter into **Executive Session under KRS 61.810** to discuss personnel issues. Jane seconded the motion.

Nicole made a motion to enter back to **regular session**. Jane seconded the motion.

The mayor reported that no action was taken.

Chris made a motion to **adjourn** the meeting. Nicole seconded the motion.

Mayor

Clerk